

Ho, Nancy

From: Blake Forrest <bforrest@atokainc.com>
Sent: Wednesday, June 21, 2017 9:40 AM
To: R6 FOIA
Subject: RE: Follow-up Needed for FOIA Request: EPA-R6-2017-008604
Attachments: 20170621093529.pdf

Nancy,

I have attached the information I have on the field citation of interest. I would also like to increase our maximum fee agreement to \$75.00.

Thanks,

Blake Forrest, G.I.T
Geologist

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From: Blake Forrest [<mailto:bforrest@atokainc.com>]
Sent: Wednesday, June 21, 2017 9:02 AM
To: 'r6foia@epa.gov'
Subject: RE: Follow-up Needed for FOIA Request: EPA-R6-2017-008604

*Correction – Monday, June 19th

From: Blake Forrest [<mailto:bforrest@atokainc.com>]
Sent: Wednesday, June 21, 2017 8:31 AM
To: 'r6foia@epa.gov'
Subject: RE: Follow-up Needed for FOIA Request: EPA-R6-2017-008604

Nancy,

- 1) The date range appears to be the late 1990s for this particular Enforcement.
- 2) Records and Citations regarding USTs at 480 Ponce De Leon Dr, Hot Springs Village, Arkansas 71909
- 3) Publicly available information only

I can agree to a \$25 fee commitment, however, I do believe that the record has been found already. I spoke with Steve Vargo about it on Monday, June 21, and our conversation lead me to believe that he had found the citation record.

From: r6foia@epa.gov [<mailto:r6foia@epa.gov>]
Sent: Monday, June 19, 2017 5:13 PM
To: bforrest@atokainc.com
Subject: Follow-up Needed for FOIA Request: EPA-R6-2017-008604

06/19/2017 06:06 PM
FOIA Request: EPA-R6-2017-008604

Dear Mr. Forrest:

The EPA Region 6 FOIA office has received your FOIA Request: EPA-R6-2017-008604 in which you stated the following: Concerned about Enforcement Action: 06-1990-0790 at Balboa Marina, 480 Ponce De Leon Drive, Hot Springs Village, AR 71909. FRS ID: 110010650982.

As submitted, your request is not a proper FOIA request because it does not reasonably describe the records sought as required by both the FOIA statute and the Agency's regulations. See 5 U.S.C. § 552(a)(3)(A); 40 C.F.R. § 2.102(c). In order for us to process your request, you should "include specific information about each record sought, such as the date, title or name, author, recipient, and subject matter. If known, you should include any file designations or descriptions for the records that you want. The more specific you are about the records or type of records that you want, the more likely EPA will be able to identify and locate records responsive to your request. . ." 40 C.F.R. § 2.102(c).

Please describe the following:

- 1) date range of records requested.
- 2) address of specific properties and subject matter for records requested. (For example, I request records relating to air permits for Gas Technology Institute and GTI Catoosa Test Facility located at the following address(es).)
- 3) Please clarify if you are requesting publicly available information only.

Please let me know of your decisions on an agreement to a fee commitment. We cannot process your FOIA without an initial fee commitment agreement. No payment is needed to initiate your FOIA request; we only need an agreement to a fee commitment. The minimum associated administrative fee for processing FOIA requests is \$25.00. In order to begin processing your request we will need clarification of your approval of a fee commitment in a described amount of dollars. Please specify the dollar amount (e.g, \$300, \$200, or other specified dollar amount) that your firm is willing to pay for the administrative costs for obtaining the information. Please know that EPA will contact you for your approval if the search is expected to exceed your specified amount. We will also contact you regarding your request for a fee waiver, however, in the meanwhile, we still need a fee commitment from you.

The amount your firm agrees to for a fee commitment is at your discretion.
Your FOIA request is currently incomplete and is on hold until we receive additional information from you. We will assume you voluntarily withdraw your FOIA request EPA-R6-2017-008604 if we do not receive a response by July 02, 2017.

Sincerely,
Nancy Ho
EPA Region 6 FOIA Team